

# Oxfam's Virgin London Marathon guaranteed charity place terms and conditions

## **By completing this application, you agree to the following Terms and Conditions. So read them carefully...**

1. Oxfam has a limited number of guaranteed charity Golden Bond places. You can apply if you run the Virgin London Marathon 2010 for Oxfam, and pledge to pay in a declared sponsorship of £2,000 or more to Oxfam (via Oxfam's stipulated payment methods) by 30 June 2010. Your application will be subject to a selection process, so that Oxfam can ensure that our guaranteed charity places are used to best-possible effect (as determined by Oxfam). Therefore please ensure you submit a fully detailed fundraising plan.
2. You agree to pay a £300 deposit to Oxfam. Oxfam will refund your deposit after the fundraising deadline of 30 June 2010 and after you have paid in your pledged amount of sponsorship money. Oxfam reserves the right to keep all (or part) of your £300 deposit if you pay in less than your pledged amount by 30 June 2010.
3. If you do not want to submit your application online then postal applications for an Oxfam guaranteed charity place must be submitted on a printed out version of the web application form and sent to: The Events Team, Oxfam House, John Smith Drive, Oxford, OX4 2JY.
4. If your application is successful, Oxfam will notify you by email or phone, and will explain how to pay your £300 deposit. You must pay your £300 deposit within 7 days of this notification; otherwise you may risk losing your guaranteed charity place to another applicant.
5. If your application for an Oxfam guaranteed charity place is not immediately successful, Oxfam will notify you by email that you have been placed on Oxfam's waiting list for our guaranteed places. You must contact Oxfam by 8th October 2009 to advise whether or not you still require a guaranteed charity place or you have gained a place through the London Marathon ballot. Failure to contact us by the above date could lose you the chance of an Oxfam guaranteed charity place.
6. Any existing regular donations which you make to Oxfam do not form part of the total raised through sponsorship.
7. Oxfam will advise you on the recommended way(s) to pay in your sponsorship. This is to ensure that Oxfam can easily trace funds that you pay in. Oxfam cannot be liable for cheques lost in the post, or monies paid to Oxfam in any way other than those that Oxfam has recommended. The amount that Oxfam deems to have been raised by you will be the amount that Oxfam has recognised as having been paid in to its bank account by you.
8. Payment deadline for sponsorship is 30 June 2010. If you need more time to collect sponsorship, please let Oxfam know in advance of this date. Oxfam will refund your £300 deposit within 28 days of receiving sponsorship payments that equal or exceed the value of the amount that you pledged on this application.
9. Any monies received by Oxfam under the Gift Aid scheme (or any other charity tax scheme) do not count towards the total value of the sponsorship raised.
10. If you cancel your Oxfam guaranteed charity place because you have gained your own place in the Virgin London Marathon Ballot, and you are still running to

raise funds for Oxfam, you must notify Oxfam by 8th October 2009. Oxfam will refund your £300 deposit and reallocate your place to a runner on its waiting list. If you do not contact Oxfam by this date, you risk forfeiting part or all of your £300 deposit.

11. If you decide not to run the Virgin London Marathon – or decide to run for another charity – you must inform Oxfam before 13th October 2009. Oxfam will take a £50 administration fee from your £300 deposit and refund the remainder within 28 days. If you do not inform Oxfam before this date you will forfeit all of your £300.

12. If you cancel your Oxfam guaranteed charity place after 13th October 2009 but before 16 January 2010, we will refund your £300 deposit, minus a £50 administration fee, if we can find someone to replace you, and only once all other Oxfam guaranteed charity places have been filled. If we cannot find a replacement, you will forfeit the remainder of your £300.

13. **IMPORTANT:** If you sustain a training injury after 16 January 2010, please contact the Oxfam Marathon Support Team. It is important that you do not take part in the Marathon unless you are completely fit to do so. Oxfam will defer your place and your £300 deposit and your fundraising commitment for a maximum of 2 years. However, you must agree to abide by all Terms and Conditions that Oxfam publishes for the subsequent event. This includes any increase in the amount of sponsorship money you pledge to raise.

14. All Oxfam guaranteed charity place Gold Bond holders agree that images taken on the day may be used by Oxfam to promote the Virgin London Marathon in the future.

15. By submitting this Oxfam guaranteed charity place Golden Bond application form to Oxfam you will be deemed to have read and accepted the above Terms and Conditions.