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| <b>JOB TITLE: HSP Public Health Promoter</b>  |  |
| <b>International Division, Humanitarian Department</b>  | <b>JOB FAMILY:<br/>Programme Technical</b> |
| <b>SALARY: £20,730 - £26,910 net per annum</b>  | <b>LEVEL: Global Level C1</b>              |
| <p><b>TEAM PURPOSE:</b> The Public Health team provides advice and support to the Humanitarian Department, Regional Management Centres and country programmes to enable them to respond effectively and appropriately when implementing relief programmes.</p> <p><b>JOB PURPOSE:</b> To coordinate PHP activities in rapid onset emergencies and contribute to the implementation of the PHP research and development strategy</p>   |  |
| <p><b>REPORTING LINES:</b><br/> <b>Postholder reports to:</b> To Senior Health Adviser. While overseas, HSPs are line managed by the relevant programme manager and task managed by health advisers<br/> <b>Staff reporting to this post:</b> Includes staff working in health promotion and community mobilisation in the country to which the HSP is deployed. May also be required to support temporary staff deployed on field research assignments</p>   |  |
| <b>BUDGET RESPONSIBILITY:</b> may be responsible for tracking sectoral expenditure  |  |
| <p><b>DIMENSIONS:</b></p> <ul style="list-style-type: none"> <li>• May matrix manage staff in specialist disciplines, often from a distance, or project manage, including leading a small team in own specialism.</li> <li>• Diverse and complex problem-solving, requiring professional knowledge field experience and an understanding of development and humanitarian work.</li> <li>• Problem-solving and analysis often involves difficult decision-making with no precedent, although difficult decisions taken with manager.</li> <li>• Information sources are diverse, ranging from academic research to data collection in programme and non-programme areas and often requires a judgement on credibility and accuracy of the information.</li> <li>• Short, medium and long term planning is required in the context of changing priorities.</li> <li>• Makes complex technical information accessible and usable by non-specialist.</li> </ul>   |  |
| <p><b>KEY RESPONSIBILITIES</b></p> <ul style="list-style-type: none"> <li>• Ensure that Oxfam's PHP work is coordinated with that of other agencies. Represent Oxfam at inter- agency sectoral coordination meetings and provide clear recommendations to the meetings and to Oxfam as to whether/how Oxfam should extend its activities in order to meet unmet needs.</li> <li>• Make recommendations to PMs on the recruitment, deployment and skills development needs of global and national PHP staff. Recruit , train, mentor and supervise PHP staff as required and provide support for their inductions and field based training</li> <li>• Work with PHEs and PMs to establish initial indicators for monitoring the programme , including indicators for gender and participation and ensure that field teams are supported with tools and training to carry out effective monitoring.</li> <li>• Ensure that PHP learning is documented during and after the deployment. Write regular reports adhering to OGB reporting formats at intervals to be decided by the PM. A short final report is required at the end of each deployment.</li> <li>• Ensure that work aims to meet Sphere Standards and adheres to Oxfam's emergency guidelines and protocols</li> </ul> |  |

## **SKILLS AND COMPETENCIES**

- Graduate qualification in public health or related discipline and community based experience in one or more other relevant areas (e.g. community development, community water supply, adult education, HIV/AIDS). Experience may substitute for qualifications, but not the other way round.
- Extensive overseas experience of which a substantial part should involve recent experience of Public Health emergencies.
- Ability to work in a participative way with communities; strong counterpart/ training skills
- Experience of task managing small teams and of training and capacity building.
- Good communication and interpersonal skills. Sensitivity to cultural differences and the ability to work in a variety of different cultural contexts.
- Good knowledge of written and spoken English, plus working knowledge of one or more additional languages (especially French, Spanish, Portuguese, Arabic or Swahili) would be a distinct advantage.
- Ability to work effectively under stress in emergency situations, in a leadership role and/or as part of a team. Experience of having led or coordinated inter-agency initiatives would be an advantage.
- Ability to work effectively independently with minimal support on research assignments in line with Terms of Reference provided.