

PLANNING GUIDE FOR WATER WEEK 2014

Now:

Tell your colleagues and head teacher that you would like to participate in Oxfam Water Week 2014, and set a date in your calendar. Oxfam Water Week 2014 takes place 2-6 June in Scotland and 7-11 July in England and Wales, but you can organise Oxfam Water Week activities at any time to suit your school.

You may also like to think about creating some space in next term's timetable for pupils to carry out their choice of fundraising and/or campaigning activities. For example, you might like to set a date for a sponsored Water Walk, or plan a time for pupils to hold an assembly and invite their MP or other local schools.

April/May:

Use the online materials to plan the timing of the 'Learn, Think, Act' activities in your school. Oxfam Water Week activities are designed to be flexible- so you can carry them out during your own discrete Water Week, or you can use the materials throughout the term.

New resources will be available from April. Last year's materials, including video clips, power point presentations and lesson plans are all still [available on our website](#) if you would like to get an idea of the kind of activities pupils will be involved in.

June/July:

Action time! Confirm your plans, and think about how to support your pupils as they take action. For fundraising, consider ideas like holding a sponsored walk, or setting time aside during sports day for water-themed races. For campaigning, consider holding an assembly, inviting your local MP to the school, or walking to their constituency office.

TOP FIVE PLANNING TIPS

1. Plan early! Get a group of students together to help organise fundraising events and campaigning activities.
2. Set a fundraising and/or campaign action target that the whole school can work towards.
3. Publicise! Send a letter to parents with sponsorship forms to get fundraising started early and dates in the diary.
4. The simplest events often have the best results.
5. Carry out a risk assessment and make wet weather plans for outdoor activities.

For more Oxfam Water Week inspiration, [see what other schools have been up to](#).