



GET TOGETHER PAYING IN FORM



HOW TO SEND US YOUR FUNDRAISING

Remember, you must pay in your fundraising before 31 May for the UK government to match the amount you raise for the Mother Appeal, doubling the difference you're making.

As soon as you've collected all the money raised by your event, it can start lifting lives right away. There are lots of ways to send us your fundraising, just pick whichever method suits you:

ONLINE

It's the simplest option. Visit www.oxfam.org.uk/gettogether and follow the instructions.

BY PHONE

Call 0300 200 1285 and pay in your fundraising using your credit or debit card. Don't forget to say you held an event for the Mother Appeal.

BY POST

Please send your cheque (payable to Oxfam) and completed Gift Aid form (if applicable) to:

**Freepost RLXG-GGBC-ZBYE
Oxfam Supporter Relations
Mother Appeal
Oxfam House
OXFORD, OX4 2JY**

DON'T FORGET GIFT AID

Gift Aid is a simple way to increase the value of your fundraising for Oxfam – at no extra cost to you. If you pay tax in the UK, Gift Aid will add 25p to every £1 you raise.

HOW TO CLAIM GIFT AID

You must use a Gift Aid form to collect the first name or initials, last name, full home address and postcode of each individual donor/sponsor.

WHERE TO DOWNLOAD YOUR GIFT AID FORM

www.oxfam.org.uk/gettogether. Simply download your form, fill in your details and post it back to us with your payment.

PAYING IN THE MONEY YOU RAISE

Thank you for your donation. Your support will help mothers worldwide to lift lives for good.

PLEASE COMPLETE IN BLOCK CAPITALS

Title First name Surname

Address

Postcode

Phone number: mobile/home/work (delete as applicable)

To receive news of Oxfam's projects and activities by email, please enter your email address below. You can unsubscribe at any time.

Email address

Total amount paying in £ Date Signed

CHECKLIST

1. This paying-in form
2. Cheque (if you are paying in by post)
3. The Gift Aid form (if applicable) can be downloaded at www.oxfam.org.uk/gettogether

Thank you. Please get in touch if you have any queries:

Telephone **0300 200 1285** or email gettogether@oxfam.co.uk

From everyone at Oxfam, and on behalf of everyone whose lives your fundraising will help to transform, thank you.

MAKE YOUR DONATIONS WORTH 25% MORE WITH GIFT AID



If your sponsors/donors pay tax in the UK, Oxfam can reclaim the basic rate tax (25%) on your gift. Gift Aid will add 25p to every £1 you raise – just like that.

To claim Gift Aid on the funds you have raised...

You must have the first name or initials, last name, full home address and postcode of each individual donor/sponsor. You can download a Gift Aid form collect these details at your fundraiser at www.oxfam.org.uk/gettogether

If you've set up an online giving page, people will be automatically prompted to Gift Aid their donation. But it doesn't do any harm to remind them how important it is to 'tick that box'.

*The UK government will match the value of everything you donate for the Mother Appeal, doubling the difference you're making. Matched funding is up to a maximum total value raised of £5 million. It covers fundraising events taking place between 31 December and 31 March 2014 and money paid in by 31 May 2014.

We would like to keep you informed about our projects and activities by post and telephone. However, if you would rather not receive such information, please email us at changes@oxfam.org.uk, phone 0300 200 1300 or write to Supporter Relations, Oxfam House, John Smith Drive, Cowley, Oxford, OX4 2JY

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